Long Beach Catholic School
735 W Broadway, Long Beach, NY 11561 ~ 516-432-8900

School Policy on Bullying and Harassment

Long Beach Catholic School aims to foster an educational setting wherein all students are treated with respect and dignity. Further, we are committed to providing a positive, safe and supportive learning environment where students are free from bullying, harassment and discrimination. "Harassment" and "Bullying" are the creation of a hostile environment by conduct or by threats, intimidation or abuse, including cyberbullying, that (a) has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical well-being; or (b) reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety; or (c) reasonably causes or would reasonably be expected to cause physical injury or emotional harm to a student; or (d) occurs off school property and creates or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property. Acts of harassment and bullying shall include, but not be limited to, those acts based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex. For the purposes of this definition the term "threats, intimidation or abuse" shall include verbal and non-verbal actions. "Cyberbullying" shall mean harassment or bullying as defined above, where such harassment or bullying occurs through any form of electronic communication.

At Long Beach Catholic School, we acknowledge that bullying and other forms of harassment or discrimination are disruptive and harmful to our students. We do not and will not condone bullying, harassment or discrimination of any kind as they are detrimental to our learning environment, our sense of community, and an individual's well-being. Bullying, harassment and discrimination by employees or students on school property or at school functions, regardless of whether they are conducted on the premises of school grounds is strictly prohibited.

Any student who believes that he or she is being bullied, harassed or discriminated against, or who has knowledge of bullying, harassing or discriminating behavior should report it. Students may make oral or written reports of the bullying, harassment or discrimination to any staff member. All school personnel are responsible for taking action if they become aware of any form of bullying, harassment or discrimination against a student.

Staff members must make an "oral report" promptly of all complaints of bullying, harassment, and discrimination that they receive from students or others, whether oral or written, as well as any instances of this behavior that they are aware of, to the Principal (or designee) not

later than one school day after witnessing or being notified. A written complaint form must be completed by the staff member and given to the Principal within two days of witnessing or being notified of an incident.

Bullying, harassment or discrimination which involves criminal activity, or where there is reasonable belief that criminal activity may occur, must be immediately reported directly to the Principal. If the Principal of the school believes that any harassment, bullying or discrimination constitutes criminal conduct, he/she shall promptly notify the appropriate local law enforcement agency.

To the extent possible, allegations of bullying, harassment or discrimination will be kept confidential; however, we reserve the right to disclose the identity of the parties and witnesses in appropriate circumstances to individuals with a need to know. The Principal will supervise the investigation of all reports of harassment, bullying and discrimination and will ensure each investigation is completed promptly after receipt of any written report.

All reports of bullying, harassment or discrimination will be thoroughly investigated and prompt action will be taken by the school to address the verified allegations, including the imposition of appropriate disciplinary measures. Actions will be reasonably calculated to end the harassment, bullying or discrimination, eliminate any hostile environments, create a more positive school culture and climate, prevent recurrence of behavior, and ensure the safety of the student(s) against whom the bullying, harassment or discrimination was directed. Actions shall be consistent with school guidelines and in accordance with our Student Handbook.

In accordance with state law, the Principal has designated specific staff members to be designated "Coordinators." The names and contact information of the Coordinators shall be disseminated in accordance with state law. Any staff member, parent, or student may report incidents of bullying by completing a complaint form or by contacting a coordinator directly. A student may also report an incident by contacting any teacher or staff member, who will ensure the information is shared with the appropriate individuals.

We will maintain current versions of this policy on our website. Additionally, at least once during each school year, we will provide school employees, students, and parents with a written or electronic copy of this policy, including the notification process by which students, parents and school employees may report harassment, bullying and discrimination.

The law was passed as Senate Bill S4544 / Assembly Bill A5403A and signed into law (Chapter 480) on October 23, 2025. (New York State Senate)
This school policy was adopted on: January 6, 2026.

Jack Reid Bill: Protect All Students Act

Summary Sheet and School Procedures

What the law is:

- The law adds Article 2-A to the New York Education Law, entitled the "Jack Reid Law: Protect All Students Act." (New York State Assembly)

- Its stated legislative intent is to ensure that "*students in nonpublic schools"* are afforded an environment free of bullying and harassment, recognizing that such misconduct undermines a school's mission and a student's learning. (New York State Assembly)

- The law was passed as Senate Bill S4544 / Assembly Bill A5403A and signed into law (Chapter 480) on October 23, 2025. (New York State Assembly)

For more information please refer to:

- ☐ School's Policy on Bullying and Harassment

- ☐ Complaint Form (online or print form)

Jack Reid Coordinators:

To provide assistance with **The Jack Reid Bill: Protect All Students Act,** the following persons are designated coordinators at our school. The coordinators will serve as the information source and liaisons in the building. Please find their contact information below:

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- Principal: John-Paul Barnaba
  jpbarnaba5601@longbeachcatholic.org

- Dean of Students: Kristen Williams
  lbcdean@longbeachcatholic.org

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Bullying and Harassment Complaint Form

Today's Date: _____ **Name of person reporting incident:** _____

Role of person reporting the incident (Check one):

- ☐ Student Target
- ☐ Student (Witness)
- ☐ Parent/Guardian
- ☐ Staff Member
- ☐ Other _____

Name of target (student being bullied, harassed, or discriminated against):

_____

Name(s) of alleged offender(s): _____

Date(s) and time(s) of alleged incident: _____

Where did the incident happen? (Check all that apply)

☐ On school property	☐ Cafeteria	☐ On a school bus
☐ Classroom	☐ Gym	☐ Off school property
☐ Hallway	☐ Electronic Communication	☐ Bathroom
☐ At a school function	☐ Other _____	

Type of incident: (Check all that apply)

- ☐ Physical contact (kicking, punching, tripping, pushing, taking belongings)
- ☐ Verbal threats (gossip, name-calling, put-downs, teasing, being mean, taunting, making threats)
- ☐ Psychological (non-verbal actions, spreading rumors, social exclusion, intimidation)
- ☐ Abuse (Actions or statements that put an individual in fear of bodily harm)
- ☐ Cyberbullying (misusing technology/social media to harass, tease, threaten, post pictures)
- ☐ Other (explain) _____

If there were any adults in the area when this happened, what did they do?

_____

_____

_____

Types of bias involved (if known): (Check all that apply)

☐ Race	☐ Color	☐ Weight/Size
☐ National Origin	☐ Ethnic Group	☐ Sexual Orientation
☐ Religious Practice	☐ Disability	☐ Gender/Sex
☐ Other _____		

Name(s) of others who may have witnessed the incident:

To be filled out by School Designated Coordinator:

Was the student absent from school as a result of the incident?

☐ Yes Number of days absent: _____

☐ No

Person receiving the complaint: _____

Date complaint was received: _____

Prompt Questions:

1. Spoke to the victim on _____ regarding the alleged incident. They reported the following narrative…(who/when/what)
2. Were any interim measures implemented (e.g. seat changes, schedule adjustments, additional supervision)?
3. How were the next steps communicated to the student(s) and parents involved?

Steps taken to investigate this incident:

Describe the specific nature of the incident. What happened? (Be specific as possible.) What did the alleged offender say or do? **Attach any copies of text messages, emails, etc. if possible.**

Outcome Questions:

1. Was the disciplinary committee involved in reviewing information? Decision?
2. What are the immediate consequences?
3. How were parents/guardians notified regarding the incident? If not, please explain why.

Outcome/Follow-up: